

**ST. CLAIR COUNTY BOARD OF EDUCATION
CENTRAL OFFICE
BOARD MEETING
September 21, 2009**

The meeting of the St. Clair County Board of Education was held on Monday, September 21, 2009. The regular board meeting began at 6:25 pm at the central office with the following board members in attendance:

Scott Suttle Pat Noah Angie Cobb John DeGaris Randy Thompson Allison Gray Terry Green

The following individuals were also in attendance:

Jayne Eubanks Gary Hanner Eloise Williams David Nicely Laura Slezak Gregg Cobb
 Laura Nance Jan Bailey Russ Stewart DeAna Byrd

1. President Scott Suttle called the meeting to order.
2. A quorum of the board was present. All members of the board were present.
3. Mrs. Seals recommended approval of the agenda with the addition of item 7,C Personnel Addendum. Mrs. Cobb made the motion to accept the agenda as recommended and Mr. DeGaris gave the second. All members voted YES.
4. Mrs. Seals recommended the approval of the Consent Agenda. Mr. Green made the motion and Mrs. Cobb gave the second. All members voted in favor.
 - A. Minutes-August 17, 2009, September 3, 2009
 - B. Travel
 1. SHS- Select faculty member(s) and 11th grade American History students to travel to Warm Springs, GA on October 21, 2009 to tour Franklin Roosevelt's Little White House Museum, Polio Pools and F.D.R. State Park. Students will pay their own expenses.
 2. System-wide-Selected faculty member(s) and students to travel on October 20-24, 2009 to Indianapolis, IN to attend the National FFA Convention. Students will pay their own expenses.
5. The following audience members addressed the board:
 - A. DeAna Byrd gave an overview of the Safe Schools/Healthy Students grant.
 - B. Jan Bailey gave out sample questions for District Accreditation and an update for Continuous School Improvement.
 - C. Laura Slezak said that she appreciates being able to talk to the board. She invited Mr. Thompson to a PATHS meeting at AES and she also questioned the possibility of placing hand sanitizers outside the student bathroom instead of inside.
6. CSFO, Laura Nance presented the financial report for August 2009.

7.A. Mrs. Seals recommended approval of the Personnel Agenda. Mr. Thompson made the motion to accept the recommendation and Mrs. Noah gave the second. Mrs. Cobb abstained from the vote. All other members voted in favor of the Personnel Agenda.

7.A. PERSONNEL AGENDA

I. EMPLOYMENT - All new hires (certified and support) are contingent upon completed, satisfactory background check and completed personnel file.

	Employee	Worksite	Position	Terms of Employment	Funding	Effective Date
A	Theresa A. Sterling	SW	Translators	Part time not to exceed 15 hours per week @ \$20 per hour/no travel	Title III	October 1, 2009
B	Carmen Blair					
C	Faustina Duarte Pantoja					
D	Eloisa C. Teel					
E	Brandy Sanchez					
F	Maria N. Byrd					
G	Tracy Ellen Easterwood	OMS	Instructional Aide	182 days less number due to late start	Title I	October 1, 2009
H	Julie Manning	AMS	Teacher	187 days less number due to late start	Title I	November 23, 2009 or when the teachers resignation is effective

2. RESIGNATIONS

	Employee	Worksite	Position	Effective Date
A	Rebecca O'Dell	AMS	Teacher	November 23, 2009 (or at the end of her sick leave which is subject to change based on date she goes out on leave)

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3. SUBSTITUTES

	Employee	Worksite	Position	Effective Date
A	Tina Marie Daniel		Substitute Teacher	September 22, 2009
B	Earline Marie Nichols		CNP Substitute	September 22, 2009
C	Christinia Lee Patmon		CNP Substitute	September 22, 2009
D	Kimberly Kay Kirkland		Substitute Teacher	September 22, 2009
E	Rachel Cummings	MES	Long Term Substitute for Tiffany Non	October 6-December 7, 2009
F	Amy Blanchard	SW	Student Bus Aide	September 22, 2009
G	Julie Manning	AMS	Long Term Substitute for Rebecca O'Dell	October 19-November 23, 2009

4. EXTENDED DAY

	Employee	Worksite	Position	Terms of Employment	Funding	Effective Date
A	Josh Dollar	OMS	Adult Aide	\$10.00/hour	Student Tuition	09/22/09
B	Lindsey Menzella	SES	Teacher	\$15.00/hour	Student Tuition	09/22/09
C	Haley Robertson	OES	Student Aide	\$7.25/hour	Student Tuition	09/22/09
D	Dara Scott	OES	Student Aide	\$7.25/hour	Student Tuition	09/22/09
E	Gabriel Honeycutt	OES	Student Aide	\$7.25/hour	Student Tuition	09/22/09
F	Ryan Lovell	OMS/OES	Student Aide	\$7.25/hour	Student Tuition	09/22/09
G	Taylor Early –name change from Taylor Farly to Taylor Early					

5. SUPPLEMENTS and ADDITIONAL PROGRAMS (Temporary)

	Employee	Worksite	Position	Terms of Employment	Funding	Effective Date
A	Betty Gunn	OMS	Mentor	\$1000 stipend to be paid in 2 installments, December and May	SDE	2009-2010
B	Regina Boswell	RHS	After School Tutoring	\$25 per hour	Title I	October 1, 2009
C	Adrienne Dodgen					
D	Linda Hester					
E	Cayla Brasher	OES	Homebound Teacher	\$25 per hour as needed	IDEA or Local Funds	September 22, 2009

6. CORRECTIONS

	Employee	Worksite	Position	Effective Date
A	Rosa Lee Ash	OES	Change sign in/sign out location	September 22, 2009
B	Matt Loggins	OES	Change sign in /sign out location	September 22, 2009
C	Jeff Armstrong	OES	Change sign in /sign out location	September 22, 2009
D	Scott Thompson	MES	Change sign in /sign out location	September 22, 2009
E	Tracy Zielke	OIS	Change from foundation teacher to Title II Teacher	2009-2010 school year
F	Hope Tenant	OIS	Change funding from Title II to Foundation	2009-2010 school year

7. CONTRACTS

	Employee	Services	Terms	Funding	Effective Date
A	Pediatric Therapy Associates, Inc	Physical Therapy	\$70 per hour	IDEA or Local depending on students served	October 1, 2009-May24, 2010
B	Cynthia S. Naro	Occupational Therapy	\$36 per hour not to exceed 10 hours per week	IDEA	October 1, 2009-September 30, 2010
C	Loni Hodge	Hearing Impairment Interpreter	\$25 per hour& mileage on as needed basis	IDEA or Local depending on students	October 1, 2009-September 30, 2010
D	Rachel Freeman	Psychometrist	\$70 per test & mileage	IDEA or Gifted	October 1, 2009-September 30, 2010
E	Regina Berry	Consultant for the visually/hearing impaired	\$30 per hour & mileage	IDEA	October 1, 2009-September 30, 2010
F	Pam Foote	Psychometrist	\$70 per test & mileage	IDEA or Gifted	October 1, 2009-September 30, 2010

8. OTHER NOTIFICATIONS NOT NEEDING BOARD APPROVAL

	Employee	Worksite	Position		Effective Date
A	Brandi Caldwell	SW	Technology	FMLA	October 19, 2009-November 30, 2009
B	Lyndzi Taruc	MES	Returning early from FMLA Leave		September 21, 2009

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7.B. Mrs. Seals recommended approval of the Personnel Addendum. Mrs. Noah made the motion and Mr. Green gave the second. Mrs. Cobb abstained from the vote. All other members voted in favor.

PERSONNEL ADDENDUM

1. EXTENDED DAY

	Employee	Worksite	Position	Terms of Employment	Funding	Effective Date
A	WENDY DICKINSON	RHS	SITE DIRECTOR	\$18.00/HOUR	Student Tuition	10/01/09
B	JAN MURRAY	RHS	TEACHER AIDE	\$15.00/HOUR	Student Tuition	10/01/09
C	REGINA BOSWELL	RHS	TEACHER AIDE	\$15.00/HOUR	Student Tuition	10/01/09
D	LINDA HESTER	RHS	TEACHER AIDE	\$15.00/HOUR	Student Tuition	10/01/09
E	SHELBY BOSWELL	RHS	STUDENT AIDE	\$7.25/HOUR	Student Tuition	10/01/09
F	RACHEL BOSWELL	RHS	STUDENT AIDE	\$7.25/HOUR	Student Tuition	10/01/09
G	MANDY WHITE	RHS	STUDENT AIDE	\$7.25/HOUR	Student Tuition	10/01/09


7.C. Mrs. Seals recommended approval of the Technology Internship job description. Mrs. Cobb made the motion to accept the recommendation and Mrs. Noah gave the second. All members voted in favor. (A copy of this job description will follow these minutes)

8.A. Mrs. Seals recommended approval of the low bid for Toilet Renovations at ECTC. Low bidder was Henry Construction Group. Mr. Thompson made the motion and Mr. DeGaris gave the second. All members voted in favor.

BIDDER	BASE BID			
B D Welch Construction	\$143,000.00			
Cosper Construction	\$147,285.00			
Denton Davis Construction	\$148,400.00			
Hubert Alford Construction	\$155,713.00			
J A Faireloth	\$155,500.00			
Pitts Construction	\$143,865.00 -\$1,500.00 \$142,365.00			
Sumbelt Builders	\$146,832.00 -\$7,600.00 \$139,232.00			
Henry Construction Group	\$110,000.00 +\$13,000.00 \$123,000.00			

Sworn to and subscribed before me on this
11th day of September, 2009

I certify this to be a true and correct tabulation
of all bids received for this project



NOTARY PUBLIC STATE OF ALABAMA
MY COMMISSION EXPIRES: Sept 15, 2011
BONDED THROUGH NOTARY PUBLIC

9. Mrs. Seals recommended approval of the distribution of 20% of the At Risk Funds. Mr. DeGaris made the motion and Mr. Green gave the second. Mrs. Gray abstained from the vote. All other members voted in favor. (A copy of this memo will follow these minutes)

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10. Board member comments:

- A. Mr. Green said that he always enjoys hearing from the teachers and students. He said that he would hate to see the board limit public involvement and that he likes to hear their input.
- B. Mrs. Gray thanked Mr. Mashburn for inviting them to attend the FFA meeting.
- C. Mr. DeGaris said that they would not think about trying to shut off audience member participation.
- D. Mrs. Noah said that she was excited about going to paperless board meetings. She thanked Russ Stewart and his team and asked that they remain patient with them during the transition. She said that she welcomes audience member participation even though they might not always agree on everything she still respects their right to speak their mind.

11. Superintendent's comments:

Mrs. Seals said that she appreciates the technology team and Mrs. Bailey. She said at this time she did not know what proration would be set at and that it may be at 6 to 8%. She will be scheduling a Work Session to further discuss proration. She reminded the board members of the AASB District 6 meeting on September 29 in Anniston and the AASB Fall Conference in October. She noted that Parenting Night was scheduled for October 22nd.

12. Announce next board meeting-Regular Meeting-Monday, October 19, 2009 at 6:00 p.m. at the central office.

13. President Scott Suttle recommended approval to adjourn. Mr. Thompson moved to approve the recommendation.

Approved the 19th day of October 2009

Board President

Board Secretary

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ST. CLAIR COUNTY SCHOOL SYSTEM
POSITION DESCRIPTION
Proposed

TITLE: Technology Internship

JOB GOAL: Provide Support to end users on a variety of issues.

REPORTS TO: Director of Technology

SUPERVISES: NA

QUALIFICATIONS: Have general knowledge of Microsoft Windows XP, Microsoft Windows 2000, Microsoft Server, MS Office and Ghost for Imaging. Must be customer service and support oriented

ESSENTIAL FUNCTIONS: Identify, research, and resolve technical problems. Respond to telephone calls, email and personnel request for technical support. Document, monitors, and track problems to ensure a timely resolution. Assist other team members with special projects and request.

SALARY BASED ON THE ST. CLAIR COUNTY SALARY SCHEDULE

TERMS OF EMPLOYMENT: Part time

EVALUATION: Director of Technology

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**St. Clair County
Board of Education**

September 14, 2009

MEMORANDUM

From: Paul Kellogg, At-Risk Coordinator



To: Superintendent

Subj: 20% State At-Risk Community Partnerships; fund allocation

The State Department of Education requires that LEA's have an Alabama Student Assistance Plan (ASAP) planning team to determine qualifications from properly submitted applications from non-profit, non-governmental community agencies.

This team met on September 11, 2009 to screen three (3) applications: IMPACT FAMILY COUNSELING, Birmingham; St. Clair County Day Program, Inc., Ashville; St. Clair County Educational Foundation, Odenville. All applicants met the requisite qualifications.

The State At-Risk Fund for FY 2010 for this LEA is \$206,410.00. The 20% Community Partnership amount is \$41,282.00.

The screening team consisted of seven (7) members selected from a cross-section of LEA personnel, i.e. special education, curriculum, school administrator, supervisor, counselor, a parent, and myself. The team agreed not to consider IMPACT because of our desire to provide for St. Clair County Agencies.

Three (3) members recommended an amount of \$33,025.00 be awarded to The St. Clair County Day Program and \$8,256.00 to be awarded to The St. Clair County Educational Foundation. Three (3) members recommended that each of the previously named agencies receive 50% of the fund or \$20,641.00 each. I, the Chairperson, agree with the 50% equitable allocation to each St. Clair County agency.

It is recommended that the St. Clair County Day Program, Inc., and the St. Clair County Educational Foundation each receive the amount of \$20,641.00.