

## St. Clair County School System Applicant Rating Form

School \_\_\_\_\_ Position \_\_\_\_\_

Posting # \_\_\_\_\_  
 Items listed in 1st box must  
 be submitted with this form.

Name of Applicant	Interview Date	Interview Average Rating	Writing Assignment Rating	Total Rating

I. I recommend \_\_\_\_\_ to fill the position(s) of \_\_\_\_\_

II. List of references you checked for applicant recommended.

\_\_\_\_\_ (name/position/date checked)  
 \_\_\_\_\_ (name/position/date checked)  
 \_\_\_\_\_ (name/position/date checked)  
 \_\_\_\_\_ (name/position/date checked)

III. Other well qualified persons whom I could recommend if the above person is not hired are: (in order of priority)

Choice # 2. \_\_\_\_\_  
 Choice # 3. \_\_\_\_\_

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_

**HQ STATUS**  
 I understand that it is my responsibility to verify the "HIGHLY QUALIFIED" status. My signature below verifies that the individual recommended above meets the "HQ" status.  
 Signature of Principal/Supervisor: \_\_\_\_\_

**LOCAL ADMINISTRATOR:**

- Reviewed and printed "Teach In Alabama" application from website
- Copy of Driver License
- Copy of Social Security Card
- Funding Source

\_\_\_\_\_

**FOR CENTRAL OFFICE USE ONLY:**

- Letter of Interest
- Application
- Transcripts
- TB Test Results
- Certificate / copy
- Resume'
- 3 References
- Driver's License copy
- Social Security Card copy

**Social Security Name**  
 \_\_\_\_\_